

Connecticut Statewide Citizen Corps Council
Advisory Committee Minutes
December 18, 2008

Attendees: Bill Austin (Chair); Virginia Mason (COGCNV); Dan Thurston (American Legion); Don Janelle (Manchester); David Hannon (HVCEO); Michael Berry (New Britain); Katherine McCormack (CR-MRC); Don Moore (Town of Bloomfield); Pete Kurtz (Southington Fire) ; Roy Piper (DEMHS); Joel Severance (Region 2); Melon Wedick (CCRPA) Viola Heath (CRCOG)

Chairman Bill Austin called the meeting to order at 2:10 p.m. followed by pledge of allegiance and introductions of all present.

Public Comments: There were no public comments.

Approval of Meeting Minutes: Motion to approve the November 20, 2008 meeting minutes was made by Virginia Mason Seconded by Sharon Mazzochi. All in favor so voted.

Guest Speaker: No guest speaker

Report on State DEMHS Coordinating Council Meeting: Chairman Austin referred the group to the Coordinating Council meeting minutes handout.

Old Business:

- *Statewide Operational Update:* Updates and changes were made to CERT Pending Training, In Training, CERT Trained, NET Trained, and Personnel Trained lists.
- *ID Badge Machine:* Chairman Austin reported the badge machine is up and running after the West Hartford Fire Department move and the CAID team should be ready to make badges in January.

New Business

- *Staff Support for The Statewide Citizen Corps Council:* Chairman Austin spoke to the group regarding the valuable staff support CRCOG has provided to the Council over the past several years; after discussion, a motion to pay CRCOG \$8,000 per year for staff support to the Statewide Citizen Corps Council was made by Virginia Mason Seconded by Sharon Mazzochi. All in favor so voted.
- *CERT Activation Presentation:* Joel Severance made a presentation with handouts to the group on CERT activation.
- *Connecticut River Estuary Regional Planning Agency (CRERPA):* After discussions regarding funding, a motion was made by Virginia Mason Seconded by David Hannon that South Central Regional COG and Midstate Regional Planning Agency will not be requesting Category C funds. Region 2 Category C funding requests will be signed by Linda Krause and Category A and B funding request will be signed by Joel Severance. All in favor so voted.

Other Business:

- *Correspondence:* Chairman Austin read correspondence received to the group; correspondence received from Wolcott relating to insufficient funding allowance for CERT training was discussed at length.
- *NET Program:* The group was updated on the progress of the NET Program and had the opportunity to view a handout of the NET Program training book.

- Homeland Security Information Network (HSIN) Chairman Austin informed the group that they may receive an invitation to register via e-mail from Homeland Security Information Network (HSIN); registering would allow access to Connecticut CERT information.
- Manchester CERT Team: The Manchester CERT team had four activations in 8 days.
- Liability Issues: Brenda Bergeron, DEMHS Legal Council will attend the February 19, 2009 meeting to speak on liability issues.
- CERT Training: Roy Piper, DEMHS Region Coordinator, completed basic CERT training with the Andover CERT team; Mr. Piper plans to form a CERT team in the town of Canterbury.
- Statewide Citizen Corps Conference Committee: Chariman Austin informed the group that the conference committee has had one meeting regarding the planning of the 2009 conference and the committee will meet again after the first of the year.

CERT Team Funding And Funding Requests:

Category A:

- **Prospect** – Approved for \$975 for basic CERT training for 15 people.
- **City of New Haven** – Approved for \$1,950 for basic CERT training for 30 people.
- **East Hartford** – Approved for \$1,625 for basic CERT training for 25 people.

A motion to approve the Category A requests was made by David Hannon Seconded by Joel Severance. All in favor so voted

Category B:

- **Town of Wolcott** – Approved for \$282.31
- **Town of Groton** – Approved for \$480 for traffic flagman training.

A motion to approve the Category B requests was made by Virginia Mason Seconded by Joel Severance. All in favor so voted.

Category C:

CCRPA - Approved for \$4,000
 CRCOG - Approved for \$4,000
 Housatonic Valley - Approved for \$4,000

Next Meeting Date: The next meeting will be at West Hartford Town Hall, Council Chambers 2:00 p.m. January 15, 2009.

Future meeting dates: February 19, 2009, March 19, 2009, April 16, 2009, May 21, 2009, June 18, 2009, July 23, 2009, August (no meeting), September 17, 2009, October 22, 2009, November 19, 2009 and December 17, 2009